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**COMMUNITY GRANTS FUND APPLICATION 2022**

**Name of organization to which grant would be paid (please list exact legal name).**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact for inquiries and title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Tax-exempt number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Briefly describe your organization’s mission.**

**Describe the work of your organization. Address each of the following:**

*1. Need and people served*

*2. Current programs and accomplishments*

*3. Total number and titles of full-time and part-time staff*

*4. List of board members*

*5. Number of active volunteers*

*6. Volunteer opportunities offered*

**Please summarize the grant request. Address each of the following:**

*1. Program/Project goals & objectives*

*2. Expected outcomes by the end of the funding period*

*3. Method that will be used to measure the program/project’s effectiveness*

*4. Criteria for a successful program/project*

**Project/Program budget: Amount requested $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*Please attach and/or describe below the program/project’s budget and dates covered.*

**Please list other community organizations from which you are seeking funds for this program/project.**

*1.*

*2.*

*3.*

**Has your organization had any prior affiliation with the Junior League of Westchester on the Sound? If yes, please describe.**

**Financial Documents**

To be complete, applications must be accompanied by one copy of each of the following financial documents:

* Current Operating Budget
* Recent Audited Financial Statement (including auditor’s opinion letter)
* Tax-Exempt 501(c)(3) certificate (IRS tax-exempt determination letter)

**Submission of Application & Supporting Financial Documentation**

Email submission of completed applications and supporting financial documentation (in scanned PDF form) to grantsandscholarships@jlwos.org.

Applications must be received by **March 11, 2022**. Applications are not complete until all material and information is received.

 **\* \* \***

I hereby declare that the above information is accurate to the best of my knowledge.

Signature of Executive Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*The Junior League of Westchester on the Sound thanks you for your commitment to helping the Sound Shore community.*